

**Building Use Permit Application**Name of Applicant: _____ Phone: _____
(please print)

Name of Tenant: _____ Phone: _____

Business Address: _____

1. Are you changing the use of the existing building or tenant space?
- ☐
- YES
- ☐
- NO

If yes, please describe the existing use:

(clothing store, auto parts, salon, etc.)

2. Are you modifying the building or tenant space?

If yes, please describe the type of construction or modifications:

3. What was the previous business name at this location?

4. What services or products were offered at the previous business?

(bakery, bookstore, restaurant, etc.)

5. What is the new business name?

6. What services or products will be offered?

(bakery, bookstore, restaurant, etc.)

7. Who is your construction contractor?

*(contractor's name & phone number)*_____
(Applicant Signature)_____
(Date)**For Internal Use**

Change of Use

Yes ☐ No ☐

Existing code violations

☐ ☐

Zoning _____

Existing floor plan details: _____

Building Inspector: _____ Date: _____

Zoning Inspector: _____ Date: _____